

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
April 13, 2023**

President Keith Hanvey called the April 13, 2023 Board of Education Meeting to order at 6:02 pm in the Guilford Elementary School.

Call to Order

Board members in attendance were Thomas Akshar, Shelly Bartow, John Gliha, Keith Hanvey, and Jeanne Shields. Rebecca Sullivan arrived at 6:05 pm and Gordon Daniels arrived at 6:08 pm.

Board Members in
Attendance

The administration in attendance were Superintendent Timothy Ryan and Business Manager Janice Rideout.

Administration in
Attendance

Principals in attendance were Jennifer Henderson, Linda Maynard, Greg Winn, and William Zakrajsek.

Principals in
Attendance

On a motion by Shelly Bartow, seconded by Tom Akshar the Board of Education voted to enter into executive session at 6:02 pm to discuss the employment history of a particular person and CSE minutes.
Yes-5; No-0. Carried.

Executive Session

On a motion by Gordon Daniels, seconded by Shelly Bartow the Board of Education voted to return to open session at 6:45 pm.
Yes-7; No-0. Carried.

Return to Open
Session

Keith Hanvey, Board of Education President led the Pledge of Allegiance.

Pledge of Allegiance

On a motion by Tom Akshar, seconded by Shelly Bartow the Board of Education voted to approve the agenda.
Yes-7; No-0. Carried.

Order of the Agenda
Established

Federal Stimulus Grant Update, presented by Linda Maynard:

Federal Stimulus
Grants Update

- Ms. Maynard did not have much to update on. There was one amendment that came through, but it was expected. Currently they are looking at the After School and Summer Enrichment Programs to see what is available in those grants.

Linda Maynard, Guilford Elementary Principal reported on the following:

Linda Maynard
Presents

- Ms. Maynard started by introducing Heather Kelly who is on the agenda to be appointed as the 1st Grade teacher.
- Ms. Maynard recognized Keren Seiler and her hard work with growing the student support team. They have included more parents this year. The parents are part of the team, which has helped with communication, and they are seeing good growth from the students. Linda met with Dan Hardy and Joanne Moxley to see how Mr. Hardy can help Keren with SST. Mr. Hardy comes to Guilford 2 days out of a 6-day cycle. The Guilford team is also hoping to begin Pre-K home visits again, which went away during Covid.
- The Guilford school continues to work on safety drills. They met as a building in March and our SRO, Dan Demer was able to join them. Officer Demer did a brief safety training with them. They are also working on training all the staff to use the phone system as a PA. They have one more lockdown drill and fire drill.
- The Guilford spring concert is 5/16. Linda is working on an RSVP system and a parking plan.
- There have been a lot of curriculum meetings going on. They are also working on getting the latest version of Wonders.

- Ms. Maynard and Ms. Henderson are working together on vertical alignment between 1st and 2nd grade. They're working on setting up meetings between the 1st and 2nd grade staff.
- The printer that Guilford ordered with the money they raised from their Gertrude Hawk fundraiser has arrived. They are hoping to get it put together on Monday.
- Read Across America ended in March. They had a lot of guest readers come in. The staff performed their Dr. Seuss play again and the Greenlawn yearbook club came to take pictures.
- There are 28 Pre-K applicants this year. The deadline is 4/28. There are currently 35 students signed up for summer enrichment.

Jennifer Henderson, Greenlawn Principal reported on the following:

Jennifer Henderson
Presents

- Ms. Henderson included Greenlawn Guidance Counselor, Mrs. Dunham-Fleming's newsletter in her speaking points. All students will be receiving personal safety lessons, this will include drug and alcohol prevention (a requirement under Erin's Law) and will be tailored to each grade level. Students who have been classified as at-risk are receiving small-group or individual counseling. All students receive large-group counseling.
- Mr. Winn and Ms. Henderson are working closely to make sure they're ready for Computer Based Testing next week. Teachers are doing a great job prepping their students for the tests. This will be very different than in years past, but they feel they're as ready as they can be. All accommodations are setup and ready to go.
- The Greenlawn BIMT is working on dismissal and throwing around some different ideas to make it go more smoothly. Greenlawn still has emergency drills to complete. During DIMT an evacuation drill was discussed. Mr. Ryan will alert parents that in the next couple of months the District will be completing a number of drills. Parents will be notified once a drill is complete. Discussions about having Narcan on hand in the buildings are taking place.
- Ms. Henderson talked about the need to bridge curriculum between 1st and 2nd grade. The 2nd and 3rd grade teams have been working on doing modular instruction similar to the rest of Greenlawn.
- The spring concert is 5/16.
- Parents as Reading Partners concluded with Family Fun Night, which was very well attended. The book blast raised \$27,000 and all of the books are scheduled to be delivered tomorrow. There are approximately 1,000 lbs. of books coming to Greenlawn!

William Zakrajsek, Jr.-Sr. High School Principal reported on the following:

William Zakrajsek
Presents

- Mr. Zakrajsek read the names of the Student of the Month for March. Tomorrow is the end of the 3rd quarter marking period. They are currently working on putting together an Academic Assistance Program, they have staff who are willing to work it.
- The 8th grade parent night was recently held with 26 out of 61 students and their families attending. They go through what is needed for their High School career. Anyone who did not attend will meet with counselors at a later date.
- The B-G Booster Club purchased banners for all the senior athletes. They have been hung around the MPR. Those have been taken down and given to each senior. For spring sports they will be hung at each outdoor location.
- Mr. Zakrajsek spoke about the Drama Club performance. They had a lot of issues such as weather and power outage cancellations but made the most of it and were still able to perform 3 shows.
- The Sr. High concert went very well. The chorus, band, orchestra, and jazz band all performed. This year Bainbridge-Guilford will be returning to the Sherburne Pageant of Bands.
- The High School still needs to complete one more lockdown and shelter in place drill as well as two evacuation drills. Almost every classroom and office now have updated locks, there's only a handful of classrooms that still need to be completed. New LED lighting has been installed in the High School.
- The High School is still looking for two football coaches, they've hired a track coach, and are looking for an aide.
- There was a presentation from the Bainbridge EMS regarding volunteering for the Fire Department or EMS.

- On March 16th there was a presenter who came to speak to the 9-12 grades about the dangers of drunk driving.
- Staff advisors has been working to submit deposits in a timely manner to the Business Office. There are a few groups who are struggling with this, so Mr. Zakrajsek will be meeting with them.
- Mr. Zakrajsek pointed out how great Pat Yaddow is doing with the Liberty Partnership Program. There are two students from B-G who will attend the LPP youth summit. B-G has the most students in the area being serviced through LPP.
- The Sr. Honor Society inductions took place last night. There were 15 juniors and 1 senior inducted.

Greg Winn, Jr.-Sr. High School Assistant Principal reported on the following:

Greg Winn Presents

- Mr. Winn started by going over the referrals for the month. There were 308 students who did not receive referrals during the month of March, so they were treated to ice cream by Mr. Winn and Mr. Zakrajsek.
- Bradrick Morrison from Tabaco Free Chenango was set to do a presentation to parents on the dangers of vaping, but he unfortunately had to reschedule. The Yes Leads! team has planned a lot of events to help parents with childcare during the presentation.
- Mr. Winn and Colleen Head will be attending another conference regarding disproportionality. Mr. Winn is hopeful we will be removed from the list next year.
- Mr. Winn attended a data security and privacy conference in Albany. He really enjoyed the conference and found it very informative.
- For Mr. Winn's "Why I Love Being a Bobcat" this month he spoke about his secretary (with her permission) and how happy he was that she purchased a home in the district and is putting down roots in the community. His second item was that his cousin (a B-G class of '87 Graduate) has a daughter who is playing hockey for the US Team.

Marek Rajner, Board of Education Student Member reported on the following:

Marek Rajner
Presents

- Marek was just coming from a Tennis match when he arrived. They lost in the third set.
- Marek spoke on the Pacer Test that the gym classes have to complete. Marek stated that Mr. Autera gave his class the opportunity to get some extra credit if they didn't do well on the Pacer Test by going to the fitness center during 11th period.
- The Yes! Leads team went to Greenlawn and presented to the students. Mrs. Moxley told them how proud she was of them and what a great job they did. They will next present to the 5th-8th graders on vaping.
- Marek is excited about the end of his senior year approaching.

Timothy Ryan, Superintendent of Schools reported on the following:

Timothy Ryan
Presents

- Mr. Ryan spoke about the LED lighting update in the High School. Next year Greenlawn will get the same update. This will save a lot on energy costs.
- The final air test has been done for the year in Guilford, Mr. Ryan explained the results and stated that they were very good.
- There is a Rural Schools Association forum in Delhi on May 11th. Let Kelly Grigoli know if you'd like to attend with Mr. Ryan.
- There are interviews for the second SRO position on Monday. There is a variety of staff from Guilford and Greenlawn who will attend the interview. The SRO will mostly be in Guilford, some in Greenlawn, and covering for Dan Demer in the High School when needed.
- Mr. Ryan spoke on the conference day on 3/17. John Gliha and Shelly Bartow also attended, and both felt it went well.
- The Trap Shooting team, the BG Clay Cats shoot at the Rockdale Rod & Gun Club on Sundays and Tuesdays, and Mr. Ryan invited BOE members to attend if they wanted to watch.
- On April 27th most of the Threat Assessment Team will be attending a Targeted Violence Prevention safety training in Norwich. In the fall the bus drivers are going to attend an active shooter training for incidents that take place on a school bus.

- A community member has reached out to Mr. Ryan about a tax exemption for emergency responders. This would be for volunteer fire fighters and emergency personnel. Discussions will be on going because it is too late to implement it this year.
- The group, Four Towns Forward invited all the area Superintendents to attend their last meeting. This group consists of the Mayors, County Supervisors, and Heads of the Chambers of Commerce from Sidney, Unadilla, Bainbridge, and Afton. They are working to revitalize the local communities.
- The finance committee has met twice on the budget. Mr. Ryan went over the highlights of the budget. The best part is that there is no money being pulled from the fund balance. Mr. Ryan will present to staff on 4/24, Rotary on 5/4, and hold a coffee hour on 4/26. There will be articles in the Daily Star and Evening Sun and we have booked the electronic sign at the General Clinton Park grounds.

Visitors in the audience included Heather Kelly, new 1st Grade teacher and six students from the Government class who attended as part of their class assignment.

Visitors In the Audience

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE Recommendations

- SUB-CSE minutes of: 3/9/23, 3/21/23, 3/31/23, 3/27/23
- CSE minutes of: 3/21/23, 3/28/23, 3/30/23
- CPSE minutes of: 3/29/23
- Amendment no meeting: 11/4/22

On a motion by Shelly Bartow, seconded by Rebecca Sullivan the Board of Education reviewed and arranged for the appropriate special education placements.
Yes-7; No-0. Carried.

On a motion by Tom Akshar, seconded by Gordon Daniels the Board of Education voted to approve the following Certified Personnel:

Certified Personnel

- The *REVISED* appointment of Hilary Goldblatt to the position of Orchestra Teacher:
Name: Hilary Goldblatt
Position: Orchestra Teacher
Certification: Level II License (VT)
Tenure Area: Music
Date of Commencement of Appointment: 9/1/23
Expiration of Appointment: 6/30/27
APPR: To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, **Hilary Goldblatt** must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.
Salary: Step 22 + Masters + 81 Credit Hours
Vice: Dorian Bunting-Cliffe
- The appointment of Heather Kelly to the position of 1st Grade Teacher:
Name: Heather Kelly
Position: 1st Grade Teacher
Certification: Childhood Education
Tenure Area: Elementary Education
Date of Commencement of Appointment: 9/1/23
Expiration of Appointment: 6/30/27
APPR: To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, **Heather Kelly** must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time.
Salary: Step 11 + Masters + 43 Credit Hours
Vice: Dawn Christophersen

Yes-7; No-0. Carried.

On a motion by Gordon Daniels, seconded by Tom Akshar the Board of Education voted to approve the following Non-Certified Personnel:

Non-Certified
Personnel

- Accept the resignation of William Ackley from the position of Bus Driver, effective 3/25/23.
- The appointment of Clay Uplinger to the position of Custodial Worker, FT, 12 months, 8 hrs./day, \$14.60/hr., retroactive to 3/29/23. Background check complete. Vice: J. Tietjen.
- The appointment of Charlene Lane to the position of Custodial Worker (Temporary Grant Funded through 6/30/24), FT, 12 months, 8 hrs./day, \$14.60/hr., retroactive to 3/29/23. Background check complete. Vice: Clay Uplinger.
- The appointment of Stanley Brewer to the position of Bus Driver, FT, 10 months, retroactive to 4/10/23. Background check complete. Vice: William Ackley.
- The appointment of Terry Pineau to the position of Bus Attendant, FT, 10 months, approximately 4 hrs./day, \$14.20/hr., retroactive to 4/10/23. Background check complete. Vice: Renee Halbert.
- The approval of the following band volunteers:
 - Kira Davidson, background check complete.
 - Andrew Pease, background check complete.
 - Greg Norris, background check complete.
- The appointment of Janice Rideout, Business Manager to the position of Grant Finance Management, at the stipend rate of \$3,605, retroactive to 7/1/22.
- The appointment of Janice Rideout, Business Manager to the position of Stimulus Grant Finance Management, at the stipend rate of \$3,605, retroactive to 7/1/22.
- Request the approval of an unpaid leave of absence for Barbara Diamond, effective 4/17/23-5/3/23.
- Accept the resignation of Charlene Lane from the position of Custodial Worker (Temporary Grant Position), effective 4/14/23.

Yes-7; No-0. Carried.

On a motion by John Gliha, seconded by Gordon Daniels the Board of Education voted to approve the following Sports Personnel:

Sports Personnel

- The *REVISED* appointments of the following sports personnel:
 - Riley Smith, Modified A Softball, Category 5, Step 4.
 - Devin Schmitz, Modified A Baseball, Category 5, Step 3.
 - George Williams, Varsity Tennis, Category 6, Step 7.
 - Justin Autera, Modified Track, Category 7, Step 3.
- The appointment of Kylee O'Hara to the position of Varsity Track Assistant, Category 3, Step 1.
- The appointment of Andy Kozak as Modified Softball volunteer.

Yes-7; No-0. Carried.

On a motion by Shelly Bartow, seconded by Rebecca Sullivan the Board of Education voted to approve the following Business Office Items:

- A. Approval of the following Financial Reports for the month of February 2023 – Student Activities Central Treasurer's Report, Revenue & Appropriation Status Reports, Cumulative Summary of Budget Amendments, Cash Flow, District Treasurer's Report, and School Lunch Profit & Loss Report
- B. Request approval for the Internal Claims Auditor Reports dated March 3, March 17, and March 31, 2023
- C. Approval of Tax Roll assessment correction as presented.
- D. Request Approval of the Unit Cost Methodology for DCMO BOCES Services for the 2023-24 school year.
- E. Request Adoption of the resolution declaring equipment surplus to current needs.
- F. Request acceptance of a \$9,334.62 donation from the Bainbridge-Guilford PTO.

Financial Reports

Internal Claims Audit

Tax Roll Correction
BOCES Unit Cost
Methodology
Equipment Surplus
PTO Donation

- G. Request approval of a budget amendment increasing revenue item A2705 Gifts and Donations (B-G PTO Donation - \$9,334.62) and increasing expenditure item A2110.200-03-3500 Guilford Equipment in the amount of \$6,275.00 and expenditure item A2020.450-03-3501 Guilford Supplies in the amount of \$3059.62. Budget Amendment
- H. Adoption of the resolution authorizing appropriation of an additional \$13,300 from the district Employee Benefit Accrued Liability Reserve for the purposes of paying accrued benefits and amending the budget in the same amount. Total appropriation from the EBALR not to exceed \$163,300 for the 2022-23 school year. Appropriation of Funds
- I. Adoption of the Estimated Statement of Expenditure for the 2023-24 school year in the amount of \$22,655,474. Adoption of 2023-2024 Budget
- Yes-7; No-0. Carried.

On a motion by Tom Akshar, seconded by Rebecca Sullivan the Board of Education voted to approve the following New Business Items:

- A. Request approval to destroy the ballots from the May 17, 2022 budget vote. Request to Destroy Ballots
- B. Adoption of the resolution approving the 2023-2024 Annual Reorganizational Meeting to take place on July 6, 2023 (Attachment A). Resolution for Reorg Meeting Date
- C. Request approval of the BOE meeting dates for 2023-2024. BOE Meeting Dates
- D. Request the approval of the MOA between BGCS and the BGTA regarding the Marching Band Assistant as presented. Marching Band MOA
- E. First read of the following policy revisions: Fist Read of Policy Updates
- o Policy #4304 Accounting of Fixed Assets, Inventory, and Tracking
 - o Policy #4502 Non-Bid Purchasing
 - o Policy #0021 Tobacco and Nicotine Use

Yes-7; No-0. Carried.

The following planning events were discussed:

Planning

Board Events

- April 24th – **Monday** - BOE Meeting @ Guilford – 6:00 pm
- April 25th – School Boards Institute: School Climate – 5:30-7:45 pm (Please see Kelly Grigoli to register)
- April 27th – CCSBA Annual Spring Dinner Meeting – Thursday, April 27th – See invite for details. RSVP to Kelly Grigoli by April 18th. Gordie-salmon, Jeanne- salmon

School Events

- April 25th – Jr. High School Spring Concert @ 7:00 pm
- April 29th – Junior Prom

On a motion by Tom Akshar, seconded by Shelly Bartow the Board of Education voted to adjourn the meeting at 8:05 pm.

Adjournment

Yes-7; No-0. Carried.

Respectfully Submitted,



Kelly Grigoli
District Secretary/District Clerk

RESOLUTION

WHEREAS, Education Law Section § 1707 states that the annual reorganizational meeting shall be held on the first Tuesday in July of each year, unless said day shall be a legal holiday, in which event it shall fall on the first Wednesday in July; and

WHEREAS, Education Law Section § 1707 further states that, by resolution, boards of education may determine that the annual meeting shall be held on any other day during the first fifteen days in the month of July; and

WHEREAS, pursuant to Education Law Section § 1707, the Board of Education of the Bainbridge-Guilford Central School District (the “School District”) desires to permit the School District’s 2023-24 annual reorganizational meeting to be held on another day during the first fifteen days in the month of July;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the School District does hereby determine that the School District’s 2023-24 annual reorganizational meeting shall be held on July 6, 2023 at 6:00 p.m. This Resolution shall take effect immediately.

Date: _____, 2023

District Clerk
Bainbridge-Guilford Central School District